

# CITY EXECUTIVE BOARD

## A G E N D A

**Date: Wednesday 1 April 2009 at 5.00 pm**

**Venue: St. Aldate's Room, Town Hall**

### MEMBERSHIP AND RESPONSIBILITIES

Bob Price (Leader)	Corporate governance and strategic partnerships
Ed Turner (Deputy Leader)	Finance, housing and strategic planning
Antonia Bance	Social inclusion and young people
Mary Clarkson	Culture and heritage
Colin Cook	City development
Sajjad Malik	Safer communities
John Tanner	Cleaner, greener city
Bob Timbs	Leisure and sport
Oscar Van Nooijen	Service transformation

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The quorum of the Executive Board is three members. No substitutes are permitted.

## **DECLARING INTERESTS**

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### **What do I need to do if I have a personal interest?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### **What is a prejudicial interest?**

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

**PART I**  
**PUBLIC BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

**3. PUBLIC QUESTIONS**

When the Chair agrees, members of the public may ask questions - up to 15 minutes in total is allowed for this item. Questions must be about items on the agenda and the actual wording of the question(s) must be given to the Head of Legal and Democratic Services by 2.00 pm on the working day before the meeting (email AC executiveboard@oxford.gov.uk or you can telephone the person named on page 1 of the agenda).

**4. CONTINUING THE LEISURE TRANSFORMATION**

*Lead member: Councillors Bance and Timbs*

Report (attached) of the Executive Director, City Services

**5. OXFORD CITY COUNCIL OPERATIONAL PLAY POLICY**

*Lead member: Councillor Bance*

Report (attached) of the Executive Director, City Services

**6. DELIVERING FOOTBALL PROJECTS AND DEVELOPING FOOTBALL AS THE CITY'S FOCUS SPORT**

*Lead member: Councillor Timbs*

Report (attached) of the Head of City Leisure

**7. ARBORICULTURAL SERVICES FRAMEWORK AGREEMENT FOR OXFORDSHIRE COUNTY COUNCIL**

*Lead member: Councillor Timbs*

Report (attached) of the Head of City Works

**8. ALLOCATION OF HOMELESSNESS REVENUE BUDGET**

*Lead member: Councillor Turner*

Report (attached) of the Head of Community Housing and Community Development

**9. ENHANCED HOUSING OPTIONS PROJECT**

*Lead member: Councillor Turner*

Report (attached) of the Head of Community Housing and Community Development

**10. ANNUAL LETTINGS PLAN - ALLOCATIONS PERCENTAGES**

*Lead member: Councillor Turner*

Report (attached) of the Head of Community Housing and Community Development (See also the exempt from publication appendix at item C1)

**11. OXFORD CITY COUNCIL GRANT FUNDING FOR AFFORDABLE HOUSING (TA CENTRE, HEADINGTON; SUNNYMEADE COURT, CUTTESLOWE; SALESIAN GARDENS, TEMPLE COWLEY)**

*Lead member: Councillor Turner*

Report (attached) of the Head of Community Housing and Community Development

**12. BEENHAMS, RAILWAY LANE, LITTLEMORE – GRANT FUNDING FOR AFFORDABLE HOUSING**

*Lead member: Councillor Turner*

Report (attached) of the Head of Community Housing and Community Development

**13. LOCAL AIR QUALITY MANAGEMENT - LOW EMISSION ZONE**

*Lead member: Councillor Tanner*

Report (attached) of the Head of Environmental Development

**14. OXFORD CITY COUNCIL CULTURAL STRATEGY 2009-12**

*Lead member: Councillor Clarkson*

Report (attached) of the Head of City Development

**15. REGULATION OF INVESTIGATORY POWERS ACT 2000**

*Lead member: Councillor Van Nooijen*

Report (attached) of the Head of Legal and Democratic Services

**16. STRATEGIC OVERVIEW OF THE OPTIONS FOR PURCHASING ENERGY**

*Lead members: Councillors Van Nooijen and Tanner*

Joint report (attached) of the Head of Environmental Development and the Strategic Procurement and Shared Services Manager

**17. RISK MANAGEMENT STRATEGY**

*Lead member: Councillor Price*

Report (attached) of the Head of Finance

**18. DISPOSAL OF 16 TYNDALE ROAD**

*Lead member: Councillor Turner*

Report (attached) of the Interim Head of Property and Facilities Management (See also the exempt from publication appendix at item C2)

**19. FUTURE ITEMS**

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

**20. MINUTES**

Minutes (attached) of meeting held on 18 February 2009 (See also the exempt from publication minute at item C3)

## **21. MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II**

### **MATTERS EXEMPT FROM PUBLICATION**

*(Items C1, C2 and C3 are exempt from publication by virtue of paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)*

*The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)*

#### **C1. ANNUAL LETTINGS PLAN - ALLOCATIONS PERCENTAGES**

*Lead member: Councillor Turner*

Exempt from publication appendix (to follow) to the report of the Interim Head of Property and Facilities Management at item 12

#### **C2. DISPOSAL OF 16 TYNDALE ROAD**

*Lead member: Councillor Turner*

Exempt from publication appendix (attached) to the report of the Interim Head of Property and Facilities Management at item 18

#### **C3. MINUTES**

Exempt from publication minute (attached) of meeting held on 18 February 2009

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